

**Gull Lake Community Schools Foundation
2019-2020 Scholarship Program**

James R. Ryan Family Foundation Middle School Scholarship

Instructions for the Letter of Recommendation

INSTRUCTIONS FOR THE STUDENT APPLICANT

- Ask an adult who knows you well to write a letter of recommendation. This person should not be a relative or a Gull Lake Middle School employee.
- Send the person writing your letter of recommendation these instructions by email.
- Be sure to thank this person for writing you a letter of recommendation.***
- The person writing the letter of recommendation will send it directly to the GL Community Schools Foundation.

INSTRUCTIONS FOR THE INDIVIDUAL WRITING THE LETTER OF RECOMMENDATION

The student is applying for the Ryan Scholarship and has asked you to provide the Ryan Scholarship selection committee with any information you feel would be helpful in reviewing his or her application. You may be assured that the information will be considered confidential.

The Ryan Scholarship is awarded to a Gull Lake 8th grade student for up to \$10,000 per year, renewable over a four-year period, to a maximum of \$40,000. The applicant should show academic potential (with a 3.5 GPA or higher), **demonstrate financial need**, and demonstrate a potential for continued success. The recipient must meet academic criteria in high school, continue to reside in the Gull Lake Community School District, graduate from Gull Lake High School, and meet academic criteria in college for continued eligibility.

If you are unable to provide a letter of recommendation, please let the student know so he or she can ask another individual.

When writing the letter of recommendation, please do the following:

- Incorporate the following in your letter of recommendation:
 - ✓ Compare this middle school student to others you have known.
 - ✓ Describe the characteristics and qualities you feel set this student apart.
 - ✓ Describe any special circumstances you feel are relevant.
- Describe how you know the student.
- Include your contact information.

Send the letter of recommendation by email to glcsfscholarships@gmail.com,

OR mail the letter of recommendation via USPS to:

Gull Lake Community Schools Foundation, c/o: Bonnie Kuepfer/Ryan Scholarship
10100 East D Avenue
Richland, MI 49083

**All letters of recommendation must be received via email or postmarked
by the application deadline:**

Monday, June 1, 2020, 3 PM

**Additional information about the Gull Lake Community Schools Foundation
and the James R. Ryan Family Foundation Middle School Scholarship
may be found at www.glcsf.org.**