



Gull Lake Community Schools Foundation

Grant Process:

1. Application
2. Principal Signature
3. Curriculum Director Signature
4. Foundation Grant Committee Review
5. Approval or Denial by Gull Lake Community Schools Foundation Board
6. Status Reports Due to Gull Lake Community Schools Foundation School Liaison
7. Feedback Forms due upon completion of the project

Criteria used by the Committee includes but not limited to:

1. Alignment with school wide goals, improvement or curricular development
2. Innovation/Creativity
3. Number of students or staff affected
4. Professional growth
5. Financial need
6. Budget

Building Liaisons:

Kellogg Elementary School – Kathy Goff
Richland Elementary School – Karen Koets
Thomas M. Ryan Intermediate School – Laurie Klok
Gull Lake Middle School – Cheri Medendorp
Gull Lake High School – Karen McConnell

All Applications must include the following:

1. A detailed description of the program or materials these funds will support.
2. Explanation of the critical need for this program, project or material
3. Completed budget form (see attached)
4. Explanation of how you will recognize the contribution by the Foundation.
Example: labels, parent letters, staff meeting

Application Deadline

October 1, December 1, February 1, April 1 and May 1

- * Status Reports are due: April 15 for October and December Deadlines
September 15 for February, April and May Deadlines

Grant Cover Page



Gull Lake Community Schools Foundation

General Grant

Student Grant

Teacher Grant

Date: _____

Name of School: _____ School Liaison _____

Applicant: _____ Name of Dept. _____

Phone: _____ E-mail: _____

Title of Grant: _____

Grade Level: _____ No. of Students Served by Grant: _____

Amount of Money Requested: _____

Signature of : _____
Building Principal Approval Denial

Comments: _____

Signature of : _____
Director of Curriculum Approval Denial

Comments: _____

Used Principal's Fund

Grant Application



Gull Lake Community Schools Foundation

INCOME		
Source	Outside Funding	Request of Foundation
<u>Support</u>		
GL School Foundation Grants		
Individual contributions		
Fundraising events and products		
In-kind support (donated products, other gifts)		
PTO Contributions		
Other (specify)		
Total Support	\$	\$

EXPENSES		
Item	Amount	Amount
Salaries and wages		
Consultants and professional fees		
Travel		
Equipment		
Supplies		
Printing and copying		
Telephone and fax		
Postage and delivery		
Rent and utilities		
In-kind expenses		
Subgrants/Scholarships		
Other (specify)		
Total Expense		

Budget Form



Gull Lake Community Schools Foundation

Name: _____

Building : _____ Grade Level: _____

Use of Grant Funds:

How did this grant impact your building program and/or students?

Additional Comments:

Digital pictures are very much appreciated and can be emailed to bkuepfer@gullakecs.org. Pictures may be used for promotional purposes by the Gull Lake Community Schools Foundation.

Grant Feedback